The following are the general registration procedures for most CUNY professional development courses. Most courses are designed for specific audiences and authorization from a manager or supervisor is required to participate. Contact your campus Human Resources Office for more information.

To register for CUNY Professional Development Program courses:

2. Print the completed E-App and click SUBMIT. (Your registration will neither be recorded nor transmitted if you do not click SUBMIT.)
4. Submit the E-App with your supervisor’s signature to your college Human Resources Office.
5. The college Human Resources Office will forward the E-App to the Professional Development Office for processing. E-Applications should be received in the Professional Development Office at least 10 days before the start of a course.
6. The PDLM Office confirms an applicant’s registration for a course via email from University.Training@cuny.edu three to five days before the start of the course.